

19A NCAC 03J .0302 OFFICE

The office shall be the principal place of business, in the same location as but physically separated from the classroom facility, and must be sufficient for conducting all business related to the operation of the school including, but not limited to:

- (1) Facilities for conducting personal interviews.
- (2) Storage of all records required for the operation of the school.
- (3) Secretarial or telephone answering service available for a minimum of six hours between 9:00 a.m. and 5:00 p.m. on normal business days.

*History Note: Authority G.S. 20-320 through 20-328;
Eff. May 1, 1987;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. September 22, 2018.*